

General Regulations for Modular Postgraduate Awards

(Version effective from 7 March 2001 until 3 October 2004)

GRMPA - Items 1 -6

1. These General Regulations apply to all modular programmes offered by the University leading to the award of the Degree of Master, (except that of Master of Engineering, Master of Mathematics, Master of Physics, Master of Chemistry or Master of Computer Science) or to the Loughborough University Postgraduate Diploma (LPD) or to the Loughborough University Postgraduate Certificate (LPC) and are to be read in conjunction with Programme Regulations which state the particular requirements for each programme.

General Requirements

2. In order to qualify for a modular postgraduate award, candidates must:
 - i. have been registered as students of the University in accordance with Ordinance I (for the purposes of paragraph 3 of Ordinance I, the entrance qualifications acceptable to the University are set out in [Appendix 1](#) to these Regulations). Registration as a student shall be completed by a date which the Academic Registrar shall cause to be published from time to time.
 - ii. have registered on appropriate modules specified in the Programme Regulations for their programme. Modular registrations shall be completed by a date which the Academic Registrar shall cause to be published from time to time.
 - iii. have accumulated, within the period specified in these Regulations or any shorter period specified in Programme Regulations, sufficient credit for the award by satisfying the University in the module assessments prescribed for their programme.
 - iv. have fulfilled all other requirements as may be made in the Programme Regulations for their programme.
 - v. have discharged all obligations to the University including the payment of fees

and other charges and the return of all books and other material borrowed from the Library.

3. In exceptional circumstances the registration date requirements of paragraph 2 hereof may be waived by the Academic Registrar who may then require the candidate to pay the late registration fee. Candidates who for good cause have failed to meet any other requirements of paragraph 2 hereof may notwithstanding be permitted to proceed to a postgraduate award with the permission of Senate.

Modular Structure of Programmes

4. The Programme Regulations for each programme shall include a listing of the constituent modules of the programme. Module Specifications shall be published which for each module shall include information on its aims and objectives, its content, its level, when it is offered, its modular weighting, and the methods of teaching and learning and assessment. Where Programme Regulations permit a choice of modular options, a candidate's selection of modules will normally be subject to approval by the Programme Director or other academic staff member of the Department responsible for the programme. It is not possible to guarantee that all optional modules will be offered every year. Module Specifications will also indicate availability.
5. Candidates are required to register for modules as specified in the relevant Programme Regulations, with a maximum total modular weighting of 180. Candidates must complete their studies within a maximum period of time which shall depend as shown on the intended qualification:

Degree of Master	not more than eight years
LPD	not more than five years
LPC	not more than three years.

6. All students shall register at the beginning of their programme and subsequently at the beginning of each academic year for the modules which they are taking in that year but are not eligible to register for modules whilst they remain in debt to the University.

(remade March 2001)

GRMPA - Items 1-6

1. These General Regulations apply to all modular programmes offered by the University leading to the award of the Degree of Master, (except that of Master of Engineering, Master of Mathematics, Master of Physics, Master of Chemistry or Master of Computer Science) or to the Loughborough University Postgraduate Diploma (LPD) or to the Loughborough University Postgraduate Certificate (LPC) and are to be read in conjunction with Programme Regulations which state the particular requirements for each programme.

General Requirements

2. In order to qualify for a modular postgraduate award, candidates must:
 - i. have been registered as students of the University in accordance with Ordinance I (for the purposes of paragraph 3 of Ordinance I, the entrance qualifications acceptable to the University are set out in [Appendix 1](#) to these Regulations). Registration as a student shall be completed by a date which the Academic Registrar shall cause to be published from time to time.
 - ii. have registered on appropriate modules specified in the Programme Regulations for their programme. Modular registrations shall be completed by a date which the Academic Registrar shall cause to be published from time to time.
 - iii. have accumulated, within the period specified in these Regulations or any shorter period specified in Programme Regulations, sufficient credit for the award by satisfying the University in the module assessments prescribed for their programme.
 - iv. have fulfilled all other requirements as may be made in the Programme Regulations for their programme.
 - v. have discharged all obligations to the University including the payment of fees and other charges and the return of all books and other material borrowed from the Library.
3. In exceptional circumstances the registration date requirements of paragraph 2 hereof may be waived by the Academic Registrar who may then require the candidate to pay the late registration fee. Candidates who for good cause have

failed to meet any other requirements of paragraph 2 hereof may notwithstanding be permitted to proceed to a postgraduate award with the permission of Senate.

Modular Structure of Programmes

4. The Programme Regulations for each programme shall include a listing of the constituent modules of the programme. Module Specifications shall be published which for each module shall include information on its aims and objectives, its content, its level, when it is offered, its modular weighting, and the methods of teaching and learning and assessment. Where Programme Regulations permit a choice of modular options, a candidate's selection of modules will normally be subject to approval by the Programme Director or other academic staff member of the Department responsible for the programme. It is not possible to guarantee that all optional modules will be offered every year. Module Specifications will also indicate availability.

5. Candidates are required to register for modules as specified in the relevant Programme Regulations, with a maximum total modular weighting of 180. Candidates must complete their studies within a maximum period of time which shall depend as shown on the intended qualification:

Degree of Master	not more than eight years
LPD	not more than five years
LPC	not more than three years.

6. All students shall register at the beginning of their programme and subsequently at the beginning of each academic year for the modules which they are taking in that year but are not eligible to register for modules whilst they remain in debt to the University.

(remade March 2001)

GRMPA - Items 7 -15

Modular Grading

7. For each candidate, the Module Board will determine and publish an average percentage mark for the module (the Module Mark) by reference only to the marks received for the assessments applicable to the module, weighted in accordance with the module specification; except that in the case of candidates who have made submissions in accordance with para. 9 hereof, the Module Board will determine their marks for the module having due regard for all the circumstances. Candidates' marks for component assessments and Module Marks shall be shown and recorded as whole numbers. Modular credit corresponding to the weight of the module will be awarded to each candidate who achieves a Module Mark of not less than 50%.

8. Having been convened for the purpose, the Module Board for a project or dissertation module will additionally receive submissions from candidates written in accordance with paragraph 10 hereof. For these candidates, if the Module Board agrees that the circumstances are sufficient, it may agree to vary the date given in the Module Specification for the submission of the work which is to be assessed. Similarly, the Module Board may agree to make one further variation to a date which has already been varied in accordance with the provisions of this paragraph.

Impaired Performance

9. It is the duty of every candidate who for any reason has missed part or all of a Module Assessment or whose performance in a Module Assessment is likely to be or has been impaired by any circumstances to notify the Academic Registrar of the circumstances, in writing using the appropriate form, at the earliest opportunity. The candidate's submission shall contain any representation that the candidate wishes to make to the relevant Module Board. It shall be the duty of the Academic Registrar to forward any such submission received from a candidate to the candidate's Head of Department whose duty in turn it shall be to ensure that it is brought to the notice of the relevant Module Board.

10. A candidate taking a project or dissertation module may request that the date given in the Module Specification for the submission of the work which is to be assessed should be varied. Such a request must be made in writing, using the appropriate form and stating the exceptional circumstances which are to be taken into account, to the Academic Registrar not later than the date which the candidate wishes to vary. Similarly, a candidate may request one further variation to a date which has already been varied as a result of a request made in accordance with the provisions of this paragraph.

Requirements for Awards

11. Candidates will be eligible for the appropriate postgraduate award when they have accumulated the following minimum requirements and fulfilled any additional requirements stipulated in the Programme Regulations for their specific programme.

- Degree of Master 150 credits and Module Marks of not less than 40% in further modules with a weight of 30
- LPD 100 credits and Module Marks of not less than 40% in further modules with a weight of 20
- LPC 60 credits

Candidates not meeting the above requirements may be awarded a degree, diploma or certificate by decision of the Programme Board in accordance with Assessment Regulations for Modular Postgraduate Awards.

12. Candidates who have satisfied the requirements either for the award of a Masters degree or for the award of an LPD may be given the respective award with Distinction on the basis of their performance in module assessments in accordance with the scheme set out in [Appendix 2](#) to these Regulations. A Programme Board may exercise discretion in accordance with Assessment Regulations for Modular Postgraduate Awards so that candidates are placed in a different classification from that in which they would have been placed on the basis only of the scheme set out in Appendix 2.

13. Candidates shall normally be eligible for the award of only one University qualification from any particular programme of study. An LPC may be upgraded to an LPD or to a Masters degree by the accumulation of sufficient additional credit; an LPD may similarly be upgraded to a Masters degree.

14. In order to be eligible for credit from the assessment of any module, candidates must

- have registered on the relevant module before the deadline published by the Academic Registrar.
- have satisfied any requirements for the assessment as stated in the Module Specification.

15. The promulgation of the decisions of a Module Board shall be deferred in the case of any candidates who have failed to discharge all obligations to the University until such time as all obligations have been met. Such candidates may not be awarded a degree or other qualification until the decisions of the examiners in their case have been promulgated.

GRMPA - Items 7 -15

Modular Grading

7. For each candidate, the Module Board will determine and publish an average percentage mark for the module (the Module Mark) by reference only to the marks received for the assessments applicable to the module, weighted in accordance with the module specification; except that in the case of candidates who have made submissions in accordance with para. 9 hereof, the Module Board will determine their marks for the module having due regard for all the circumstances. Candidates' marks for component assessments and Module Marks shall be shown and recorded as whole numbers. Modular credit corresponding to the weight of the module will be awarded to each candidate who achieves a Module Mark of not less than 50%.

8. Having been convened for the purpose, the Module Board for a project or dissertation module will additionally receive submissions from candidates written in accordance with paragraph 10 hereof. For these candidates, if the Module Board agrees that the circumstances are sufficient, it may agree to vary the date given in the Module Specification for the submission of the work which is to be assessed. Similarly, the Module Board may agree to make one further variation to a date which has already been varied in accordance with the provisions of this paragraph.

Impaired Performance

9. It is the duty of every candidate who for any reason has missed part or all of a Module Assessment or whose performance in a Module Assessment is likely to be or has been impaired by any circumstances to notify the Academic Registrar of the circumstances, in writing using the appropriate form, at the earliest opportunity. The candidate's submission shall contain any representation that the candidate wishes to make to the relevant Module Board. It shall be the duty of the Academic Registrar to forward any such submission received from a candidate to the candidate's Head of Department whose duty in turn it shall be to ensure that it is brought to the notice of the relevant Module Board.

10. A candidate taking a project or dissertation module may request that the date given in the Module Specification for the submission of the work which is to be assessed should be varied. Such a request must be made in writing, using the appropriate form and stating the exceptional circumstances which are to be taken into account, to the Academic Registrar not later than the date which the candidate wishes to vary. Similarly, a candidate may request one further variation to a date which has already been varied as a result of a request made in accordance with the provisions of this paragraph.

Requirements for Awards

11. Candidates will be eligible for the appropriate postgraduate award when they have accumulated the following minimum requirements and fulfilled any additional requirements stipulated in the Programme Regulations for their specific programme.

- Degree of Master 150 credits and Module Marks of not less than 40% in further modules with a weight of 30
- LPD 100 credits and Module Marks of not less than 40% in further modules with a weight of 20
- LPC 60 credits

Candidates not meeting the above requirements may be awarded a degree, diploma or certificate by decision of the Programme Board in accordance with Assessment Regulations for Modular Postgraduate Awards.

12. Candidates who have satisfied the requirements either for the award of a Masters degree or for the award of an LPD may be given the respective award with Distinction on the basis of their performance in module assessments in accordance with the scheme set out in [Appendix 2](#) to these Regulations. A Programme Board may exercise discretion in accordance with Assessment Regulations for Modular Postgraduate Awards so that candidates are placed in a different classification from that in which they would have been placed on the basis only of the scheme set out in Appendix 2.
13. Candidates shall normally be eligible for the award of only one University qualification from any particular programme of study. An LPC may be upgraded to an LPD or to a Masters degree by the accumulation of sufficient additional credit; an LPD may similarly be upgraded to a Masters degree.
14. In order to be eligible for credit from the assessment of any module, candidates must

- have registered on the relevant module before the deadline published by the Academic Registrar.
- have satisfied any requirements for the assessment as stated in the Module Specification.

15. The promulgation of the decisions of a Module Board shall be deferred in the case of any candidates who have failed to discharge all obligations to the University until such time as all obligations have been met. Such candidates may not be awarded a degree or other qualification until the decisions of the examiners in their case have been promulgated.

(remade March 2001)

GRMPA - Items 7 -15

Modular Grading

7. For each candidate, the Module Board will determine and publish an average percentage mark for the module (the Module Mark) by reference only to the marks received for the assessments applicable to the module, weighted in accordance with the module specification; except that in the case of candidates who have made submissions in accordance with para. 9 hereof, the Module Board will determine their marks for the module having due regard for all the circumstances. Candidates' marks for component assessments and Module Marks shall be shown and recorded as whole numbers. Modular credit corresponding to the weight of the module will be awarded to each candidate who achieves a Module Mark of not less than 50%.
8. Having been convened for the purpose, the Module Board for a project or dissertation module will additionally receive submissions from candidates written in accordance with paragraph 10 hereof. For these candidates, if the Module Board agrees that the circumstances are sufficient, it may agree to vary the date given in the Module Specification for the submission of the work which is to be assessed. Similarly, the Module Board may agree to make one further variation to a date which has already been varied in accordance with the provisions of this paragraph.

Impaired Performance

9. It is the duty of every candidate who for any reason has missed part or all of a Module Assessment or whose performance in a Module Assessment is likely to be or has been impaired by any circumstances to notify the Academic Registrar of the circumstances, in writing using the appropriate form, at the earliest opportunity. The candidate's submission shall contain any representation that the candidate wishes to make to the relevant Module Board. It shall be the duty of the Academic Registrar to forward any such submission received from a candidate to the candidate's Head of Department whose duty in turn it shall be to ensure that it is brought to the notice of the relevant Module Board.
10. A candidate taking a project or dissertation module may request that the date given in the Module Specification for the submission of the work which is to be assessed should be varied. Such a request must be made in writing, using the appropriate form and stating the exceptional circumstances which are to be taken into account, to the Academic Registrar not later than the date which the candidate wishes to vary. Similarly, a candidate may request one further variation to a date which has already been varied as a result of a request made in accordance with the provisions of this paragraph.

Requirements for Awards

11. Candidates will be eligible for the appropriate postgraduate award when they have accumulated the following minimum requirements and fulfilled any additional requirements stipulated in the Programme Regulations for their specific programme.
 - Degree of Master 150 credits and Module Marks of not less than 40% in further modules with a weight of 30
 - LPD 100 credits and Module Marks of not less than 40% in further modules with a weight of 20
 - LPC 60 credits

Candidates not meeting the above requirements may be awarded a degree, diploma or certificate by decision of the Programme Board in accordance with Assessment Regulations for Modular Postgraduate Awards.

12. Candidates who have satisfied the requirements either for the award of a Masters degree or for the award of an LPD may be given the respective award with Distinction on the basis of their performance in module assessments in accordance with the scheme set out in [Appendix 2](#) to these Regulations. A Programme Board may exercise discretion in accordance with Assessment Regulations for Modular Postgraduate Awards so that candidates are placed in a different classification from that in which they would have been placed on the

basis only of the scheme set out in Appendix 2.

13. Candidates shall normally be eligible for the award of only one University qualification from any particular programme of study. An LPC may be upgraded to an LPD or to a Masters degree by the accumulation of sufficient additional credit; an LPD may similarly be upgraded to a Masters degree.
14. In order to be eligible for credit from the assessment of any module, candidates must
 - have registered on the relevant module before the deadline published by the Academic Registrar.
 - have satisfied any requirements for the assessment as stated in the Module Specification.
15. The promulgation of the decisions of a Module Board shall be deferred in the case of any candidates who have failed to discharge all obligations to the University until such time as all obligations have been met. Such candidates may not be awarded a degree or other qualification until the decisions of the examiners in their case have been promulgated.

(remade March 2001)

GRMPA - Items 16 -26

Arrangements for Re-Assessment

16. The arrangements for modules other than projects or dissertations are set out in this paragraph. Subject to the provisions of Paragraph 21 hereof, candidates who fail in respect of a module to achieve the Module Mark of 50% necessary for the award of modular credit because of inadequate performance in the Module Assessment shall be allowed as of right

either

- i. to repeat the Module Assessment on one occasion only. Such re-assessment shall normally take place on the occasion on which the module is next routinely assessed, except that Programme Regulations may make provision for re-assessment to be conducted at an earlier date, in which case candidates may choose whether to be re-assessed at the earlier date or on the occasion of the next routine assessment in the module concerned. The relevant Module Board shall determine which components of assessment need not be repeated on re-assessment;

or

- ii. to register on and be assessed in an alternative module or modules from the same Programme, provided that such alternative modules are available. Candidates who select this option shall have no right of re-assessment in respect of the alternative module or modules. Having chosen this option, the original unsatisfactory module will not be capable of any further assessment and will be excluded from the modular total referred to in paragraph 5 hereof and will also be excluded from the scheme for determining the award of Distinction set out in [Appendix 2](#) to these Regulations.

In the case of a candidate who undergoes re-assessment in accordance with (i) above, the marks obtained from the re-assessments will supersede those received for earlier assessments.

17. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark in the range of 40-49% for a project or dissertation module then the module will be referred. The candidate will be required to undertake additional work and submit the modified work for re-assessment by a date specified by the Module Board. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark below 40% for a project or dissertation then the module will be failed. The candidate will be required to undertake the module again and submit new work for assessment on such conditions and within such period of time as may be specified by the Module Board.
18. Candidates who wish to undergo a re-assessment and/or assessment in an alternative module or modules under paragraph 16 or paragraph 17 hereof must first register this intention with the Academic Registrar by paying the required re-assessment fee.
19. Candidates who have registered for modular re-assessment under paragraph 16 or paragraph 17 hereof may repeat the module with attendance if the module is available and if they first obtain permission from the Department teaching the

module. In such a case candidates will be required to produce new work in every assessment contributing to the module, notwithstanding any decisions made by a Module Board in accordance with paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards.

20. Candidates who have registered for modular re-assessment under paragraph 16 or paragraph 17 hereof may choose to undergo any part of the module's assessment in addition to the part or parts that are actually required, notwithstanding any decisions made by a Module Board in accordance with paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards. The marks obtained from voluntary re-assessments undergone by candidates will supersede those received at earlier assessments.

Termination of Studies

21. A Module Board shall normally terminate the studies of any candidates who following re-assessment under paragraph 16 or paragraph 17 hereof have failed to obtain credit in the module.
22. Candidates who fail to undertake re-assessments or to register by the published date on an alternative module or modules (under paragraph 16 or paragraph 17 hereof) are liable to be deemed to have abandoned their studies unless they show good cause to the relevant Faculty Board why they should be permitted to undertake either course of action on a later occasion and the Faculty Board permits them to do so.

Attendance

23. Candidates must be in attendance at the University or any other location where a module is held whenever attendance is required unless permission has been obtained in writing from their Head of Department to be absent from the University or wherever the module is held.
24. Candidates who wish to suspend their studies for good cause may apply to their Head of Department for Leave of Absence. Applications are required to be made in advance of the intended period of Leave of Absence. Candidates will require the further permission of the Associate Dean (Teaching) of their Faculty when applying for Leave of Absence following the end of Week 10 in any semester (or equivalent for non-semesterised courses). Candidates requesting Leave of Absence from a programme with the intention of returning to undertake a different programme

are required to apply to the Head of their intended Department.

Viva-Voce Examination

25. On the instigation of the Chair or Deputy Chair of the Programme Board any candidate may be examined viva-voce in accordance with Assessment Regulations for Postgraduate Awards.

Intellectual Property

26. The ownership of all apparatus or results also patents, designs, copyrights inventions, computer software or other intellectual properties but excluding books, journal articles or theses whether individually or jointly developed produced, relevant to and arising during the period of a candidate's study with the University shall be vested in or deemed to be assigned to the University. Should the question of exploitation arise, candidates shall be required to take all necessary action to facilitate such exploitation and the University shall negotiate with candidates as to whether they shall participate in the benefit thereof and, if so, on what terms.

(remade March 2001)

GRMPA - Items 16 -26

Arrangements for Re-Assessment

16. The arrangements for modules other than projects or dissertations are set out in this paragraph. Subject to the provisions of Paragraph 21 hereof, candidates who fail in respect of a module to achieve the Module Mark of 50% necessary for the award of modular credit because of inadequate performance in the Module Assessment shall be allowed as of right

either

- i. to repeat the Module Assessment on one occasion only. Such re-assessment shall normally take place on the occasion on which the module is next

routinely assessed, except that Programme Regulations may make provision for re-assessment to be conducted at an earlier date, in which case candidates may choose whether to be re-assessed at the earlier date or on the occasion of the next routine assessment in the module concerned. The relevant Module Board shall determine which components of assessment need not be repeated on re-assessment;

or

- ii. to register on and be assessed in an alternative module or modules from the same Programme, provided that such alternative modules are available. Candidates who select this option shall have no right of re-assessment in respect of the alternative module or modules. Having chosen this option, the original unsatisfactory module will not be capable of any further assessment and will be excluded from the modular total referred to in paragraph 5 hereof and will also be excluded from the scheme for determining the award of Distinction set out in [Appendix 2](#) to these Regulations.

In the case of a candidate who undergoes re-assessment in accordance with (i) above, the marks obtained from the re-assessments will supersede those received for earlier assessments.

17. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark in the range of 40-49% for a project or dissertation module then the module will be referred. The candidate will be required to undertake additional work and submit the modified work for re-assessment by a date specified by the Module Board. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark below 40% for a project or dissertation then the module will be failed. The candidate will be required to undertake the module again and submit new work for assessment on such conditions and within such period of time as may be specified by the Module Board.
18. Candidates who wish to undergo a re-assessment and/or assessment in an alternative module or modules under paragraph 16 or paragraph 17 hereof must first register this intention with the Academic Registrar by paying the required re-assessment fee.
19. Candidates who have registered for modular re-assessment under paragraph 16 or paragraph 17 hereof may repeat the module with attendance if the module is available and if they first obtain permission from the Department teaching the module. In such a case candidates will be required to produce new work in every assessment contributing to the module, notwithstanding any decisions made by a

Module Board in accordance with paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards.

20. Candidates who have registered for modular re-assessment under paragraph 16 or paragraph 17 hereof may choose to undergo any part of the module's assessment in addition to the part or parts that are actually required, notwithstanding any decisions made by a Module Board in accordance with paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards. The marks obtained from voluntary re-assessments undergone by candidates will supersede those received at earlier assessments.

Termination of Studies

21. A Module Board shall normally terminate the studies of any candidates who following re-assessment under paragraph 16 or paragraph 17 hereof have failed to obtain credit in the module.
22. Candidates who fail to undertake re-assessments or to register by the published date on an alternative module or modules (under paragraph 16 or paragraph 17 hereof) are liable to be deemed to have abandoned their studies unless they show good cause to the relevant Faculty Board why they should be permitted to undertake either course of action on a later occasion and the Faculty Board permits them to do so.

Attendance

23. Candidates must be in attendance at the University or any other location where a module is held whenever attendance is required unless permission has been obtained in writing from their Head of Department to be absent from the University or wherever the module is held.
24. Candidates who wish to suspend their studies for good cause may apply to their Head of Department for Leave of Absence. Applications are required to be made in advance of the intended period of Leave of Absence. Candidates will require the further permission of the Associate Dean (Teaching) of their Faculty when applying for Leave of Absence following the end of Week 10 in any semester (or equivalent for non-semesterised courses). Candidates requesting Leave of Absence from a programme with the intention of returning to undertake a different programme are required to apply to the Head of their intended Department.

Viva-Voce Examination

25. On the instigation of the Chair or Deputy Chair of the Programme Board any candidate may be examined viva-voce in accordance with Assessment Regulations for Postgraduate Awards.

Intellectual Property

26. The ownership of all apparatus or results also patents, designs, copyrights inventions, computer software or other intellectual properties but excluding books, journal articles or theses whether individually or jointly developed produced, relevant to and arising during the period of a candidate's study with the University shall be vested in or deemed to be assigned to the University. Should the question of exploitation arise, candidates shall be required to take all necessary action to facilitate such exploitation and the University shall negotiate with candidates as to whether they shall participate in the benefit thereof and, if so, on what terms.

(remade March 2001)

GRMPA - Items 16 -26

Arrangements for Re-Assessment

16. The arrangements for modules other than projects or dissertations are set out in this paragraph. Subject to the provisions of Paragraph 21 hereof, candidates who fail in respect of a module to achieve the Module Mark of 50% necessary for the award of modular credit because of inadequate performance in the Module Assessment shall be allowed as of right

either

- i. to repeat the Module Assessment on one occasion only. Such re-assessment shall normally take place on the occasion on which the module is next routinely assessed, except that Programme Regulations may make provision for re-assessment to be conducted at an earlier date, in which case candidates may choose whether to be re-assessed at the earlier date or on

the occasion of the next routine assessment in the module concerned. The relevant Module Board shall determine which components of assessment need not be repeated on re-assessment;

or

- ii. to register on and be assessed in an alternative module or modules from the same Programme, provided that such alternative modules are available. Candidates who select this option shall have no right of re-assessment in respect of the alternative module or modules. Having chosen this option, the original unsatisfactory module will not be capable of any further assessment and will be excluded from the modular total referred to in paragraph 5 hereof and will also be excluded from the scheme for determining the award of Distinction set out in [Appendix 2](#) to these Regulations.

In the case of a candidate who undergoes re-assessment in accordance with (i) above, the marks obtained from the re-assessments will supersede those received for earlier assessments.

17. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark in the range of 40-49% for a project or dissertation module then the module will be referred. The candidate will be required to undertake additional work and submit the modified work for re-assessment by a date specified by the Module Board. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark below 40% for a project or dissertation then the module will be failed. The candidate will be required to undertake the module again and submit new work for assessment on such conditions and within such period of time as may be specified by the Module Board.
18. Candidates who wish to undergo a re-assessment and/or assessment in an alternative module or modules under paragraph 16 or paragraph 17 hereof must first register this intention with the Academic Registrar by paying the required re-assessment fee.
19. Candidates who have registered for modular re-assessment under paragraph 16 or paragraph 17 hereof may repeat the module with attendance if the module is available and if they first obtain permission from the Department teaching the module. In such a case candidates will be required to produce new work in every assessment contributing to the module, notwithstanding any decisions made by a Module Board in accordance with paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards.

20. Candidates who have registered for modular re-assessment under paragraph 16 or paragraph 17 hereof may choose to undergo any part of the module's assessment in addition to the part or parts that are actually required, notwithstanding any decisions made by a Module Board in accordance with paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards. The marks obtained from voluntary re-assessments undergone by candidates will supersede those received at earlier assessments.

Termination of Studies

21. A Module Board shall normally terminate the studies of any candidates who following re-assessment under paragraph 16 or paragraph 17 hereof have failed to obtain credit in the module.
22. Candidates who fail to undertake re-assessments or to register by the published date on an alternative module or modules (under paragraph 16 or paragraph 17 hereof) are liable to be deemed to have abandoned their studies unless they show good cause to the relevant Faculty Board why they should be permitted to undertake either course of action on a later occasion and the Faculty Board permits them to do so.

Attendance

23. Candidates must be in attendance at the University or any other location where a module is held whenever attendance is required unless permission has been obtained in writing from their Head of Department to be absent from the University or wherever the module is held.
24. Candidates who wish to suspend their studies for good cause may apply to their Head of Department for Leave of Absence. Applications are required to be made in advance of the intended period of Leave of Absence. Candidates will require the further permission of the Associate Dean (Teaching) of their Faculty when applying for Leave of Absence following the end of Week 10 in any semester (or equivalent for non-semesterised courses). Candidates requesting Leave of Absence from a programme with the intention of returning to undertake a different programme are required to apply to the Head of their intended Department.

Viva-Voce Examination

25. On the instigation of the Chair or Deputy Chair of the Programme Board any candidate may be examined viva-voce in accordance with Assessment Regulations for Postgraduate Awards.

Intellectual Property

26. The ownership of all apparatus or results also patents, designs, copyrights inventions, computer software or other intellectual properties but excluding books, journal articles or theses whether individually or jointly developed produced, relevant to and arising during the period of a candidate's study with the University shall be vested in or deemed to be assigned to the University. Should the question of exploitation arise, candidates shall be required to take all necessary action to facilitate such exploitation and the University shall negotiate with candidates as to whether they shall participate in the benefit thereof and, if so, on what terms.

(remade March 2001)

GRMPA - Items 16 -26

Arrangements for Re-Assessment

16. The arrangements for modules other than projects or dissertations are set out in this paragraph. Subject to the provisions of Paragraph 21 hereof, candidates who fail in respect of a module to achieve the Module Mark of 50% necessary for the award of modular credit because of inadequate performance in the Module Assessment shall be allowed as of right

either

- i. to repeat the Module Assessment on one occasion only. Such re-assessment shall normally take place on the occasion on which the module is next routinely assessed, except that Programme Regulations may make provision for re-assessment to be conducted at an earlier date, in which case candidates may choose whether to be re-assessed at the earlier date or on the occasion of the next routine assessment in the module concerned. The relevant Module Board shall determine which components of assessment

need not be repeated on re-assessment;

or

- ii. to register on and be assessed in an alternative module or modules from the same Programme, provided that such alternative modules are available. Candidates who select this option shall have no right of re-assessment in respect of the alternative module or modules. Having chosen this option, the original unsatisfactory module will not be capable of any further assessment and will be excluded from the modular total referred to in paragraph 5 hereof and will also be excluded from the scheme for determining the award of Distinction set out in [Appendix 2](#) to these Regulations.

In the case of a candidate who undergoes re-assessment in accordance with (i) above, the marks obtained from the re-assessments will supersede those received for earlier assessments.

17. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark in the range of 40-49% for a project or dissertation module then the module will be referred. The candidate will be required to undertake additional work and submit the modified work for re-assessment by a date specified by the Module Board. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark below 40% for a project or dissertation then the module will be failed. The candidate will be required to undertake the module again and submit new work for assessment on such conditions and within such period of time as may be specified by the Module Board.
18. Candidates who wish to undergo a re-assessment and/or assessment in an alternative module or modules under paragraph 16 or paragraph 17 hereof must first register this intention with the Academic Registrar by paying the required re-assessment fee.
19. Candidates who have registered for modular re-assessment under paragraph 16 or paragraph 17 hereof may repeat the module with attendance if the module is available and if they first obtain permission from the Department teaching the module. In such a case candidates will be required to produce new work in every assessment contributing to the module, notwithstanding any decisions made by a Module Board in accordance with paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards.
20. Candidates who have registered for modular re-assessment under paragraph 16

or paragraph 17 hereof may choose to undergo any part of the module's assessment in addition to the part or parts that are actually required, notwithstanding any decisions made by a Module Board in accordance with paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards. The marks obtained from voluntary re-assessments undergone by candidates will supersede those received at earlier assessments.

Termination of Studies

21. A Module Board shall normally terminate the studies of any candidates who following re-assessment under paragraph 16 or paragraph 17 hereof have failed to obtain credit in the module.
22. Candidates who fail to undertake re-assessments or to register by the published date on an alternative module or modules (under paragraph 16 or paragraph 17 hereof) are liable to be deemed to have abandoned their studies unless they show good cause to the relevant Faculty Board why they should be permitted to undertake either course of action on a later occasion and the Faculty Board permits them to do so.

Attendance

23. Candidates must be in attendance at the University or any other location where a module is held whenever attendance is required unless permission has been obtained in writing from their Head of Department to be absent from the University or wherever the module is held.
24. Candidates who wish to suspend their studies for good cause may apply to their Head of Department for Leave of Absence. Applications are required to be made in advance of the intended period of Leave of Absence. Candidates will require the further permission of the Associate Dean (Teaching) of their Faculty when applying for Leave of Absence following the end of Week 10 in any semester (or equivalent for non-semesterised courses). Candidates requesting Leave of Absence from a programme with the intention of returning to undertake a different programme are required to apply to the Head of their intended Department.

Viva-Voce Examination

25. On the instigation of the Chair or Deputy Chair of the Programme Board any candidate may be examined viva-voce in accordance with Assessment

Regulations for Postgraduate Awards.

Intellectual Property

26. The ownership of all apparatus or results also patents, designs, copyrights inventions, computer software or other intellectual properties but excluding books, journal articles or theses whether individually or jointly developed produced, relevant to and arising during the period of a candidate's study with the University shall be vested in or deemed to be assigned to the University. Should the question of exploitation arise, candidates shall be required to take all necessary action to facilitate such exploitation and the University shall negotiate with candidates as to whether they shall participate in the benefit thereof and, if so, on what terms.

(remade March 2001)

GRMPA - Items 16 -26

Arrangements for Re-Assessment

16. The arrangements for modules other than projects or dissertations are set out in this paragraph. Subject to the provisions of Paragraph 21 hereof, candidates who fail in respect of a module to achieve the Module Mark of 50% necessary for the award of modular credit because of inadequate performance in the Module Assessment shall be allowed as of right

either

- i. to repeat the Module Assessment on one occasion only. Such re-assessment shall normally take place on the occasion on which the module is next routinely assessed, except that Programme Regulations may make provision for re-assessment to be conducted at an earlier date, in which case candidates may choose whether to be re-assessed at the earlier date or on the occasion of the next routine assessment in the module concerned. The relevant Module Board shall determine which components of assessment need not be repeated on re-assessment;

or

- ii. to register on and be assessed in an alternative module or modules from the same Programme, provided that such alternative modules are available. Candidates who select this option shall have no right of re-assessment in respect of the alternative module or modules. Having chosen this option, the original unsatisfactory module will not be capable of any further assessment and will be excluded from the modular total referred to in paragraph 5 hereof and will also be excluded from the scheme for determining the award of Distinction set out in [Appendix 2](#) to these Regulations.

In the case of a candidate who undergoes re-assessment in accordance with (i) above, the marks obtained from the re-assessments will supersede those received for earlier assessments.

17. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark in the range of 40-49% for a project or dissertation module then the module will be referred. The candidate will be required to undertake additional work and submit the modified work for re-assessment by a date specified by the Module Board. Subject to the provisions of Paragraph 21 hereof, if a candidate obtains a Module Mark below 40% for a project or dissertation then the module will be failed. The candidate will be required to undertake the module again and submit new work for assessment on such conditions and within such period of time as may be specified by the Module Board.
18. Candidates who wish to undergo a re-assessment and/or assessment in an alternative module or modules under paragraph 16 or paragraph 17 hereof must first register this intention with the Academic Registrar by paying the required re-assessment fee.
19. Candidates who have registered for modular re-assessment under paragraph 16 or paragraph 17 hereof may repeat the module with attendance if the module is available and if they first obtain permission from the Department teaching the module. In such a case candidates will be required to produce new work in every assessment contributing to the module, notwithstanding any decisions made by a Module Board in accordance with paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards.
20. Candidates who have registered for modular re-assessment under paragraph 16 or paragraph 17 hereof may choose to undergo any part of the module's assessment in addition to the part or parts that are actually required, notwithstanding any decisions made by a Module Board in accordance with

paragraph 9 of the Assessment Regulations for Modular Postgraduate Awards. The marks obtained from voluntary re-assessments undergone by candidates will supersede those received at earlier assessments.

Termination of Studies

21. A Module Board shall normally terminate the studies of any candidates who following re-assessment under paragraph 16 or paragraph 17 hereof have failed to obtain credit in the module.
22. Candidates who fail to undertake re-assessments or to register by the published date on an alternative module or modules (under paragraph 16 or paragraph 17 hereof) are liable to be deemed to have abandoned their studies unless they show good cause to the relevant Faculty Board why they should be permitted to undertake either course of action on a later occasion and the Faculty Board permits them to do so.

Attendance

23. Candidates must be in attendance at the University or any other location where a module is held whenever attendance is required unless permission has been obtained in writing from their Head of Department to be absent from the University or wherever the module is held.
24. Candidates who wish to suspend their studies for good cause may apply to their Head of Department for Leave of Absence. Applications are required to be made in advance of the intended period of Leave of Absence. Candidates will require the further permission of the Associate Dean (Teaching) of their Faculty when applying for Leave of Absence following the end of Week 10 in any semester (or equivalent for non-semesterised courses). Candidates requesting Leave of Absence from a programme with the intention of returning to undertake a different programme are required to apply to the Head of their intended Department.

Viva-Voce Examination

25. On the instigation of the Chair or Deputy Chair of the Programme Board any candidate may be examined viva-voce in accordance with Assessment Regulations for Postgraduate Awards.

Intellectual Property

26. The ownership of all apparatus or results also patents, designs, copyrights inventions, computer software or other intellectual properties but excluding books, journal articles or theses whether individually or jointly developed produced, relevant to and arising during the period of a candidate's study with the University shall be vested in or deemed to be assigned to the University. Should the question of exploitation arise, candidates shall be required to take all necessary action to facilitate such exploitation and the University shall negotiate with candidates as to whether they shall participate in the benefit thereof and, if so, on what terms.

(remade March 2001)

GRMPA - Appendix 1

Modular Postgraduate Programmes - Acceptable Entrance Qualifications

1. Candidates for registration for a higher award of the University by programme of study must satisfy at least one of the following requirements:
 - hold a degree of a Higher Education Institution in the United Kingdom or the Republic of Ireland
 - hold an Associateship of the University (ALUT)
 - hold a Diploma in Technology awarded by the former NCTA
 - hold a Diploma of the former Loughborough College of Technology
 - have achieved the academic requirements for corporate membership of a British Chartered professional institution previously approved for this purpose by Senate on the recommendation of the appropriate Faculty Board
 - hold any other qualification approved by a Faculty Board

2. Notwithstanding the provision of para. 1 above, any candidate may be registered for an LPC, subject to the approval of the Associate Dean (Teaching), provided that the candidate appears capable of successfully completing the requisite number of modules: such a candidate who accumulates subsequent credits eligible for consideration for the award of an LPC may subsequently upgrade his/her registration for an LPD or a Master's degree on the same programme of study in accordance with para. 13 of the above Regulations.

3. Any candidate may be required by a Head of Department to take oral and/or written examinations and/or a course of study, prior to registration.

4. Candidates whose first language is not English, and whose degree studies have not been conducted and examined in English, must possess GCE English Language at 'O' Level or an equivalent qualification acceptable to the University.
5. Candidates who have been awarded credit by another Higher Education Institution will be considered for credit transfer or exemption from part of a programme of study by Senate on the recommendation of the appropriate Faculty Board.

(remade March 2001)

GRMPA - Appendix 2

Scheme for Determining the Award of Distinction

1. The following scheme will be used to determine the award of Distinction to those candidates who have met the requirements for a Masters degree or LPD.
2. To be eligible for consideration for the award of a Masters degree with Distinction candidates must have obtained 180 credits.
3. To be eligible for consideration for the award of an LPD with Distinction candidates must have obtained 120 credits.
4. For those candidates who have fulfilled the above requirements, all Module Marks awarded will be weighted in proportion to the relevant modular weight and used to determine the overall average percentage mark for the programme (the Programme Mark).
5. Candidates having a Programme Mark of not less than 70% will be awarded Distinction.
6. At the discretion of the Programme Board the 70% threshold may be moved by not more than $\pm 3\%$.

(remade March 2001)